



Letter of Recommendation Cover Sheet

APPLICANT NAME

PENN STATE ID#

DATE OF BIRTH

SCHOOL NAME

CEEB CODE

RECOMMENDER NAME

ROLE/POSITION

E-MAIL ADDRESS

As part of the Schreyer Honors College application, potential Scholars are required to submit a minimum of two letters of recommendation. Recommendations may be submitted by teachers, guidance counselors, coaches or club advisors.

The Schreyer Honors College would prefer to receive your letters of recommendation through **Naviance, Parchment or SCOIR**. Recommendations submitted with The Common Application will be automatically added to your Schreyer Honors College application as well. If your school does not utilize any of these tools or if you are working with a recommender who is not affiliated with your school, please use this form and follow the instructions below:

- 1 The applicant should fill out this form completely, then pass it along to the listed recommender.
- 2 The recommender should attach the completed form to their recommendation and e-mail both to **SchreyerLOR@psu.edu**.

It is the responsibility of the applicant to ensure that recommenders have ample time to complete and send in their recommendation prior to the **December 6, 2021 at 11:59 PM EST** deadline.

Recommendations should not be sent in more than once as it may cause the student application to appear complete when it is in fact incomplete. We also ask that you do not mail or send your recommendation to us or the Undergraduate Admissions Office as doing so will delay processing of the documents.